



"Accepting the Challenge"

Facilities/Transportation Committee Minutes

Tuesday, December 7, 2010, 1:00 p.m.

Board Room, Administration Office

Present: D. Karnes, Chairperson, G. Kruck, J. Murray, P. Bowslaugh
(Alternate), M. Clark, G. Barnes.

Regrets: R. Harkness, G. Malazdrewicz.

1. CALL TO ORDER:

The Facilities/Transportation Committee Meeting was called to order at 1:30 p.m. by the Chairperson, Trustee Karnes.

2. APPROVAL OF AGENDA

The Facilities/Transportation Committee Agenda was approved as circulated.

3. COMMITTEE GOVERNANCE GOAL ITEMS

NIL

POINT OF PRIVILEGE: Trustee Kruck inquired as to why the Committee meeting had been moved from its originally scheduled time and date. Trustee Karnes noted that he had agreed to the change of date because there were a number of items which needed to be dealt with and recommendations taken to the Board of Trustees prior to the end of the year.

4. OTHER COMMITTEE GOVERNANCE MATTERS

a) 2011/2012 Budget Sustainability Enhancement Requests

Secretary-Treasurer, Mr. Barnes together with Mr. Mel Clark, Director of Facilities and Transportation spoke to two items which they recommended be brought forward as possible budget enhancements: 1) increasing the heating budget by \$10,000, and 2) increasing maintenance costs in order to allow for stripping of the Division facilities floors over the summer months.

Discussions were held for clarification regarding past bus purchases; the contingency funds; aging buildings; storage facilities; the need for more washrooms; the possibility of outsourcing renovations on an as needed basis; the differences between the building code and the Workplace Safety and Health Act.

Upon completion of these discussions, Trustee Karnes inquired about the possibility of the following budget enhancements: 1) increasing capital costs; 2) increasing the rate at which the additional washrooms in school facilities are installed; 3) increasing the per pupil allotment.

Discussions were held and it was agreed that the following budget enhancements would be included for 2011/2012 budget deliberations:

- 1) Increase the heating budget by \$10,000;
- 2) Increasing maintenance funds to allow for the stripping of floors - \$40,000;
- 3) Increasing the budget for installation of washrooms to \$50,000 with the understanding that Mr. Clark will bring back to the Committee in January a proposal as to how these funds will be allocated;
- 4) Increase the per pupil allotment by \$2.00 per student;
- 5) Increase the aging building fund from \$19,000 to \$50,000.

b) Archival Material

This matter had been referred to the Committee from the Regular Meeting of the Board of Trustees held November 22, 2010 wherein the Secretary-Treasurer and Committee were directed to follow up on the classroom situation at Riverview School prior to determining whether or not the archival material should be placed in an empty classroom at the school. Director of Facilities and Transportation, Mr. Mel Clark, reviewed a floor plan of the school. Trustee Murray reviewing the floor plan presented inquired about why the room noted had been chosen as the room to be used for the archival material. He also noted that this was an administrative matter between Senior Administration, Mr. Clark and the School Administrator and not a governance matter and felt the matter did not belong at the Board table. Discussions were held regarding whether or not the items were to be simply put in storage or were to be on public display. Further discussions were held regarding when the space would be needed, the costs to renovate the room, donating the material to the Brandon General Museum in due course, and the Division's goal to eventually make all K-6 schools K-8 schools.

It was agreed that the matter would be held in abeyance for three months at which time it would be brought back to the Committee for further discussions, together with some options regarding displaying the archival material. The Joint City Task Force Ad-Hoc Committee would also hold further discussions regarding the General Museum in an attempt to determine a time line for the General Museum and those discussions would be referred to the Facilities/Transportation Committee with respect to this matter.

c) Land Exchange Agreement – Vincent Massey High School

Secretary-Treasurer, Mr. Barnes, provided background information for Committee members regarding the agreement between the City of Brandon and the Division with respect to the Land Exchange Agreement for property located near Vincent Massey High School.

Recommendation:

That the agreement between Brandon School Division and The City of Brandon for the conveyance of 2.14 acres of Block 7, Plan 1058 BLTO (City property) and lots 33 to 40, Block 21, Plan 2, BLTO, Parcel 6, Plan 98 BLTO, Parcel H, Plan 98 BLTO and Lots 19 to 20, Block 112, Plan 2, BLTO be approved, Public Schools Finance Board authorization having been received.

d) Trustee Request – Unused land/empty classrooms/computer equipment in storage.

Due to lack of time, this matter was deferred until the next regular meeting of the Committee.

5. OPERATIONS INFORMATION

- a) The Order of the Board of Revision – City of Brandon regarding 5 Hummingbird Lane was received as information. It was noted that once the Brookwood property has been put into the Division's name and all information has been received from Baragar the Division needs to make decisions on which unused property they will keep and which they will dispose of.
- b) The letter from the school principal of École Harrison was reviewed and it was agreed to defer the matter to Senior Administration to follow-up.
- c) The letter from the Public Schools Finance Board regarding the Lease Renewal for O'Kelly School was received as information.

6. **NEXT REGULAR MEETING: 11:30 a.m., Tuesday, January 11, 2011, Board Room.**

The meeting adjourned at 2:45 p.m.

Respectfully submitted,

D. Karnes, Chair

G. Kruck

J. Murray

P. Bowslaugh (Alternate)